CASNOVIA TOWNSHIP
245 S. Canada Rd.
Casnovia, MI 49318

T: (616)-675-4064
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Casnovia Township Regular Board Meeting
October 12, 2026 at 7:00 PM

Regular Public Hearing: Called to order with Pledge of Allegiance at 7:00 PM by Supervisor Paul Black

Members Present: Supervisor Paul Black, Clerk Carrie Marlatt, Treasurer Penny Muma, Trustee Jason Jorgensen, and Trustee Todd Willick

Members Absent: None

Approval of Agenda: Motion to approve the Agenda with the following amendments as follows: Add to the board action item Resolution 2026-11 Censure Authority and Delegate Powers and add the Snow P low bid from All Around Excavating made by Marlatt, supported by Jorgensen. Voice Vote: 5 Ayes, 0 Nay, 0 Absent. CARRIED.

Motion to Approve Minutes: Motion to approve September 14, 2026, Regular Board Meeting Minutes, September 21, 2026 Special Board Meeting Minutes and October 1, 2026 Special Board Meeting Minutes made by Willick, supported by Jorgensen. Voice Vote: 5 Ayes, 0 Nay, 0 Absent. CARRIED.

REPORTS:

1. **FIRE DEPARTMENT**:
   Chief Jones presented the Incident Run Log, reporting 12 calls from September 15 through October 12, 2026. Item noted was the recent Ham Supper with approximately 380 people served.

2. **SENIOR RESOURCES:** The Luncheon on October 8, 2026 was catered by Red Rock with 49 residents signed in. The next dinner will take place on November 12th at the Township Hall.

3. **TREASURER:**
   Muma presented the treasurer's report reflecting recent tax disbursement and township balances for the month of September. She spoke on Orkin related business, BS&A quote regarding cloud vs. net program with decreased price and recent tax disbursements.

4. **CLERK:**
   Marlatt prepared bills and payroll for payment approval. Motion to approve post audit bills and pending invoices made by Jorgensen, supported by Willick. Voice Vote: 5 Ayes, 0 Nay, 0 Absent. CARRIED

5. **ZONING REPORT:**
   Black presented the September 2026 Zoning Report, noting permits, land divisions, and enforcement.

6. **SUPERVISOR'S REPORT:**
   Black addressed the onboarding process with Guardian Wastewater with an upcoming meeting at the drainfield. He spoke on drain water monthly gallon average of 6127 for previous period. Also discussed the Muskegon County Road Commission active involvement with recent gravel road projects including East Hall Road and Shaw Road including free ditching supplied by the county.

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BOARD ACTION ITEMS:

1. ORV Ordinance review and approval. Motion to approve with strict implementation of publishing the motion within the 15 days made by Marlatt, Supported by Willick. Roll Call Vote: 5 Ayes, Marlatt, Jorgensen, Willick, Muma, Black. 0 Nay, 0 Absent. CARRIED
2. Special Land Use Application Advance Auto & Body. Motion to approve made by Jorgensen, Supported by Willick. Roll Call Vote: 5 Ayes, Marlatt, Jorgensen, Willick, Muma, Black. 0 Nay, 0 Absent. CARRIED
3. Deputy Treasurer Resignation – Treasurer Muma spoke on recognition of Debbie Brooks, efforts as deputy and verbally introduced a potential new deputy who is currently undergoing the job shadow process.
4. Discussion & Review / Office Administrator. Motion moving forward we are open (Township offices) Monday and Wednesday and no longer be open Thursdays effective immediately as a pilot program until the end of December made by Muma, Supported by Marlatt. Roll Call Vote: 5 Ayes, Marlatt, Jorgensen, Willick, Muma, Black. 0 Nay, 0 Absent. CARRIED Supervisor noted that during the January 2027 Regular Meeting the board formally make a determination.
5. Public Safety Revenue Sharing. Motion to that the 25% $709.50 be kept here for the fire department and the 75% $2118.50 go to the Muskegon County Police Department made by Muma, Supported by Willick. Roll Call Vote: 5 Ayes, Marlatt, Jorgensen, Willick, Muma, Black. 0 Nay, 0 Absent. CARRIED
6. Discussion & Review of Response to EGLE Second Violation Notice (SVN-02022). Motion to table made by Muma, Supported by Willick. Voice Vote: 5 Ayes, 0 Nay, 0 Absent. CARRIED
7. Resolution 2026-11 to censure authority and delegate powers. Motion to approve Resolution 2026-11, made by Willick, supported by Jorgensen. Roll Call Vote: 4 Ayes, Marlatt, Jorgensen, Willick, Muma. 1 Nay, Black. 0 Absent. CARRIED
8. All Around Excavating Snow Plow Bid – Motion to contact All Around Excavating and ask to update bid to include spring gravel grading made by Marlatt, Supported by Willick. Voice Vote: 5 Ayes, 0 Nay, 0 Absent. CARRIED

DISCUSSION ITEMS:

1. Board Comments:
   Willick spoke on upcoming drainfield meeting
2. Next Regular Board Meeting – November 9, 2026, at 7:00 PM.

PUBLIC COMMENT:

Began at 8:14 PM 17 in attendance
John Behler spoke on the date of reopening of Apple Ave. and gravel detour road traffic.
Judy Behler spoke on Policing the ORV Ordinance.
George Rusco spoke on the Apple Ave bridge project and possible police enforcement.
Jack Hoffman spoke on possible request for signage for gravel detour roads.
Randy Peterman spoke on Wastewater Permit renewal intervals with governing body and snow plow bids.
Ann Millett thanked the township for taking action to look out for our community.
Steve Jordan spoke on the Huron Contract approvals.
Jack Hoffman spoke on current legal counsel having familiarity with townships.
Eldon spoke on snow plow bid with approval of work and Resolution 2026-11 with Supervisors ability to abide.
Judy Behler spoke on the definition of a township board as a whole rather than individual involvement.
Comment closed at 8:35 PM

Adjournment: Motion to adjourn at 8:35 PM by Muma, seconded by Jorgensen. Voice Vote: 5 Ayes, 0 Nay, 0 Absent. CARRIED

Respectfully submitted,
Carrie Marlatt, Clerk