



245 S. Canada Rd.
Casnovia, MI 49318

T: (616)-675-4064
Fax: (616)-675-5611

Casnovia Township Regular Board Meeting September 14, 2026 at 7:00 PM

Regular Public Hearing: Called to order with Pledge of Allegiance at 7:00 PM by Supervisor Paul Black

Members Present: Supervisor Paul Black, Clerk Carrie Marlatt, Treasurer Penny Muma, Trustee Jason Jorgensen, and Trustee Todd Willick

Members Absent: None

Approval of Agenda: Motion to approve the Agenda with the following amendments as follows: Add to the board action item Casnovia Township's L4029 for the current year of 2026 and move to add the board action item Casnovia Township Board review the proposals received for townships legal services and select one of the firms to serve as the townships attorney, made by Muma, supported by Marlatt. Marlatt moved to add a cemetery quote from J&F Ground Keepers for a foundation repair and moved to correct the Approval of Minutes for correct Special Minutes date August 13, 2026 made by Marlatt, supported by Muma. Voice Vote: 5 Ayes, 0 Nay, 0 Absent. CARRIED.

Motion to Approve Minutes: Motion to approve August 10, 2026, Regular Board Meeting Minutes and August 13, 2026 Special Board Meeting Minutes made by Jorgensen, supported by Willick. Voice Vote: 5 Ayes, 0 Nay, 0 Absent. CARRIED.

REPORTS:

1. FIRE DEPARTMENT:

Chief Jones presented the Incident Run Log, reporting 16 calls from August 11th through September 14th, 2026. Items noted were upcoming Ham Supper to be held on October 3rd, lessening availability of free smoke alarms as funding has been canceled, annual engine pump testing & MDOT testing and Fire Department Equipment Grant.

2. SENIOR RESOURCES:

The Luncheon on August 13th, 2026 was catered by Red Rock with 68 residents signed in. The Luncheon on September 10th, 2026 was catered by Red Rock with 69 residents signed in. The next dinner will take place on October 8th at the Township Hall. Muma noted that take-out dinners will no longer be as readily available as the budget is exceeding its limit.

3. TREASURER:

Muma presented the treasurer's report reflecting recent tax disbursement and township balances for the month of August.

4. CLERK:

Marlatt prepared bills and payroll for payment approval. Motion to approve post audit bills and pending invoices made by Jorgensen, supported by Willick. Voice Vote: 5 Ayes, 0 Nay, 0 Absent. CARRIED
Marlatt spoke on the upcoming November 3rd, 2026, General Election and memorial flags removed from cemeteries.



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5. ZONING REPORT:

Black presented the August 2026 Zoning Report, noting permits, land divisions, and enforcement.

6. SUPERVISOR'S REPORT:

Black addressed the Muskegon County Road Commission with active projects for gravel road repairs and ditching. These roads include Behler Rd and Eastern Hall Rd with anticipated activity to White and Hall Rd ditching this fall. A recognizance report from EGLE dated 8/11/2026 was submitted to the township including observation and documentation of monitorization showing satisfaction and compliance on multiple items. Black stated for the record, Efforts with our licensed operations and documentation of what we have been submitting to EGLE is moving us in a direction that is positive. EGLE will be completing some assessment work in the next 30-45 days with approximate feedback in October. Sierra Consultants provided flow charts showing the rate flows of the Bailey Sewer District. Black noted the average gallon flow for August was 6,225 with only 1 day out of compliance with gallon rate above 10,000 with potential cause being rain flow.

BOARD ACTION ITEMS:

1. HEC Invoice #0011CTWP Payment Authorization – Motion to adopt Written Resolution No. 1 exactly as submitted as one resolution, made by Black. For the Record per Black, No support was received for the resolution and retain a signed record copy by the clerk.
2. Bailey Sewer Administrative, Compliance and Governance Actions – Motion to adopt Written Resolution No. 2 exactly as submitted as on resolution, made by Black. For the Record per Black, Written Resolution No. 2 received no support and retain the complete signed resolution.
3. Bailey Sewer Site Security Expenditure Authorization – Motion to authorize expenditure not to exceed \$600.00 from the appropriate Bailey sewer funds for locks, hardware and related materials necessary to secure Bailey sewer access points and tank lids, made by Black. No support.
4. Bailey Sewer Administrative Duties and Supervisor Compensation – Motion that effective September 18th, 2026, the Township Board adopt the following reallocation as written and read (Written Motion No. 2), made by Black. No Support
5. Quote Review Fixall Electric Motor Service – Motion to authorize expenditure not to exceed \$3400.00 for the repair of the 3.8 HP FLYGT pump and a 15-amp Liberty grinder pump for the Bailey Sewer made by Black. No Support
6. Quote Review Moe & Sons – Noted communication relayed Board Action Item #3
7. 2026 L4029 tax rate request – Motion to approve the L4029 for the 2026 tax rate made by Marlatt, Supported by Willick. Voice Vote: 5 Ayes, 0 Nay, 0 Absent. CARRIED
8. Attorney proposal review – Motion to approve Bloom Sluggett, PC to represent the township from here forward with the exception of the two FOIA's that Foster Swift is currently working on, made by Willick, supported by Jorgensen. Roll Call Vote: 4 Ayes, Marlatt, Jorgensen, Willick, Muma. 1 Nay, Black. 0 Absent. CARRIED
9. J&F Ground Keepers bid – Motion to approve the quote from J&F Ground Keepers to fix the foundation and reset the stone at Hilton made by Willick, supported by Marlatt. Voice Vote: 5 Ayes, 0 Nay, 0 Absent. CARRIED



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DISCUSSION ITEMS:

1. Board Comments:

Black clarified the previous special meeting procedural process.

Marlatt referenced the Township Board Rules of Procedure will need to be updated to correct any errors in regard to Special Meetings.

Willick questioned ORV ordinance status with Supervisor's response to be provided by next meeting.

Marlatt questioned the Supervisor on HEC default notice email not brought to meetings attention or Trustees per email.

Muma questioned recent bill noted in Board Action Item 5 with Fixall, noting sales tax applied and the pumps and the work order/pumps not reflected as Casnovia Township's property.

Marlatt again spoke on HEC's default notice with calls for potential wastewater management utilities willing to quote the O&M and requested the keys to visit the site. Also noted, Michigan Rural Waters has offered 3 months of O&M to allow the township time to secure a licensed operator.

Willick requested the Supervisor share all further communications with the whole board in its entirety, as information is not being transmitted equally.

Muma questioned the Supervisor if he was aware of Sierra Consultant's prior working relationship with Grattan Township.

Marlatt again spoke on HEC's default notice with an EGLE Violation response submittal due the day after voided contract. Supervisor Black noted that all 6 items will be communicated to EGLE from HEC by September 17, 2026 pertaining to operational items.

2. Next Regular Board Meeting – October 12th, 2026, at 7 PM.

PUBLIC COMMENT:

Began at 8:11 PM 26 in attendance

Denise Cook questioned potential attorney contract and Supervisor's response/actions towards Trustee Willick's in relation to personal conflict.

Randy Peterman questioned township's decision to retain new attorney.

Ann Millett referenced a FOIA she submitted stating multiple records per Supervisor Black's tenure in relation to the Bailey Sewer were denied as do not exist. She expressed displeasure with the Supervisor.

Rachal Gort questioned who has access to the Bailey Sewer keys & codes and referenced her board experience in relation to a board is only as strong as the leader, commenting that all information should be forwarded to all board members.

Marlatt spoke on communication with the Supervisor being expressed that only under Black's request of a supplied agenda and meeting at the Attorneys office can they meet to discuss business. Marlatt states that she cannot move forward with that requirement especially processing FOIA's.

Supervisor responded with communication to be presented forthcoming.

Comment closed at 8:23 PM

Adjournment: Motion to adjourn at 8:23 PM by Jorgensen, seconded by Muma. CARRIED.

Respectfully submitted,
Carrie Marlatt, Clerk