

Permit # _____
Approved _____

CASNOVIA TOWNSHIP
245 S. Canada Rd.
Casnovia, MI 49318
Phone (616)675-4064 Fax (616)675-5611

SIGN PERMIT APPLICATION

(Print or type answers)

DATE: _____ FEE: _____ CHECK #: _____ CASH: _____

Property Address: _____ **City:** _____ **Zip:** _____

Parcel Number: **61-13-** _____ - _____ - _____ - _____

Zone District: A-1 A-2 R-1 R-2 R-3 C-1 I-1

Proposed sign dimensions (in feet): Width _____ Height _____

Overall height of sign from grade (in feet): _____ Lowest portion of sign to grade: _____

Type of sign (check all that apply): Business Ground Wall mounted Freestanding Pole
Billboard Portable sign Other: _____

Number and total sign area of **existing signs:** _____ sign(s), with total area of _____ sq.ft.

Will the proposed sign be electrically energized, or have external lighting? Yes* No

- * If Yes, an electrical permit is required: Casnovia Township Electrical Inspector (231) 788-3518. Please provide the name, address, and phone number of the **Electrical Contractor** who will be responsible for the work.

APPLICANT: _____

Business or Organization requesting sign: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: () _____ Cell Phone: () _____ Fax: () _____

Property Owner (if different than above): _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: () _____ Cellular: () _____ Fax: () _____

SIGN CONTRACTOR: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: () _____ Cellular: () _____ Fax: () _____

ELECTRICAL CONTRACTOR: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: () _____ Cellular: () _____ Fax: _____

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The following information must be provided prior to the issuance of sign permit:

SITE PLAN and DRAWING OF SIGN (OR CONSTRUCTION PLANS)

A dimensioned **Site Plan must** accompany this application, accurately describing the location of the proposed sign(s) in relation to the front, side, and rear lot lines. Sample Site Plan available upon request.

A **drawing of the proposed signs(s)**, or construction plans, **must** be submitted showing the sign dimensions, wording or graphics, and the details of construction, including anchorage to buildings, ground, and/or foundations.

PROPERTY OWNER CONSENT.

This application must either be signed by the property owner or accompanied by an approved lease agreement with the owner of the property where the sign is proposed.

By signature attached hereto, I certify that the information provided within this application and accompanying documentation is to the best of my knowledge, true and accurate. I further agree to comply with all requirements of the Casnovia Township Zoning Ordinance and agree to pay the Township's expenses for costs of review associated with this application and related expenses. I authorize the Township personnel to enter the property associated with this application for the purposes of conducting site inspections, as needed.

Applicant (print) _____

Signature _____

Property Owner (if different than above) _____

Signature _____

Date _____

TOWNSHIP USE ONLY

_____ Permit Fee Paid _____ Sign Permit Approved

Conditions / Comments: _____

Variance Approval Date _____ Special Use Permit Date _____

Zoning Administrator / Township Official

Date