



245 S. Canada Rd.
Casnovia, MI 49318

T: (616)-675-4064
Fax: (616)-675-5611

Casnovia Township Regular Board Meeting September 8th, 2025 at 7:00 PM

Regular Public Hearing: Called to order with Pledge of Allegiance at 7:00 PM by Supervisor Paul Black

Members Present: Supervisor Paul Black, Clerk Carrie Marlatt, Treasurer Penny Muma, Trustee Jason Jorgensen, and Trustee Todd Willick

Members Absent: None

Approval of Agenda: Motion to approve the Agenda, made by Marlatt, supported by Willick. Voice Vote: 5 Ayes, 0 Nays. CARRIED.

Motion to Approve Minutes: Motion to approve the August 11th, 2025 Regular Board Meeting Minutes made by Muma, supported by Jorgensen. Voice Vote: 5 Ayes, 0 Nay. CARRIED.

REPORTS:

1. FIRE DEPARTMENT:

Chief Jones presented the Incident Run Log, reporting 17 calls from August 12th, 2025 through September 8th, 2025. Noted items included the progress on sale of the brush truck, the brush pile burn on the new property, CPR instruction training available through the department and the upcoming Annual Ham Supper scheduled for October 4th from 4:00 to 7:00 PM.

2. **SENIOR RESOURCES:** The August 14th, 2025 dinner was provided by Red Rock Grille, with 52 residents in attendance. The next dinner is scheduled for September 11th, in the café at Bailey Christian Church.

3. TREASURER:

Muma presented the treasurer's report. She addressed HB4706, noting the reduction to State Revenue Sharing and the allocation of funds to support state highways. Senior Allocation funds were used for the installation of a wheelchair ramp which Muma personally verified for proper installation. Additionally, a separate resident's minor electrical issues fixed were repaired using senior funds.

4. CLERK:

Marlatt prepared bills and payroll for payment approval. Motion to approve made by Muma, supported by Willick. Voice Vote: 5. Ayes, 0 Nays. CARRIED. Also noted, an upcoming election will be held on November 4th, 2025, for Kent Intermediate School District millage proposal. Only those residing in the Kent City School District will be eligible to vote.

5. ZONING REPORT:

Black presented the August 2025 Zoning Report, noting permits, enforcement and the Zoning Board of Appeals meeting, September 9th at 7:00 PM involving the Gee property on Bailey Rd.

6. SUPERVISOR'S REPORT:

Black spoke on the upcoming County Drain Commission meeting taking place on September 10th to answer questions regarding proposed work to the Bailey Drain and its impact on residents. Sewer updates included continued efforts to maintain and assess previous issues of ponding, valve distribution assessments and noted that the spare pump was recently repaired.

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BOARD ACTION ITEMS:

1. Resolution 2025-10 Support to Advance and Adopt Article V Convention of States. Motion to table made by Muma, supported by Willick. Voice Vote: 5 Ayes, 0 Nays. CARRIED
2. Resolution 2025-13 Ethics Policy. Motion to amend the policy by striking the reference to financial relationships and to approve the policy as amended, made by Marlatt, supported by Muma. Roll Call Vote: 5 Ayes Black, Marlatt, Muma, Jorgensen, Willick, 0 Nays. CARRIED
3. Resolution 2025-16 Personnel Administration Policy. Motion to approve by Muma, supported by Jorgensen. Roll Call Vote: 5 Ayes Black, Marlatt, Muma, Jorgensen, Willick, 0 Nays. CARRIED
4. Resolution 2025-17 Records Management Policy. Motion to approve made by Jorgensen, supported by Muma. Roll Call Vote: 5 Ayes Black, Marlatt, Muma, Jorgensen, Willick, 0 Nays. CARRIED
5. Tax Rate Request L4029. Motion to approve made by Marlatt, supported by Willick. Roll Call Vote: 5 Ayes Black, Marlatt, Muma, Jorgensen, Willick, 0 Nays. CARRIED
6. Fire Department waste service contract. Motion to approve American Classic 4 yard dumpster, biweekly pickup made by Marlatt, supported by Willick. Voice Vote: 0 Ayes, 5 Nays. CARRIED
Motion made by Marlatt to contact and receive quotes from American Classic for 4 yard dumpster, monthly pickup or 2 yard dumpster biweekly pickup, supported by Willick. Voice Vote: 5 Ayes, 0 Nays. CARRIED
7. Zoning Enforcement, Peters & Newaygo Rd junk removal contract. Motion to approve American Classic bid made by Jorgensen, supported by Willick. Voice Vote: 5 Ayes, 0 Nays. CARRIED

DISCUSSION ITEMS:

1. Board Comments:
Willick noted the need for brush control at S. Casnovia Cemetery.
2. Next Regular Board Meeting – October 13th, 2025, at 7 PM.

PUBLIC COMMENT:

Began at 7:53 PM

Jeff Poles addressed Article V to clarify concerns.

Ann Millett spoke on board procedures.

George Rusco commented on the passing of Carl VanLoon.

Nick Hill questioned Drain Commission boundary lines.

Eldon Clough spoke on future plans for Fire Department and matching fund status, road projects for current fiscal year and commended the board for the passing of policies and procedures.

George Rusco questioned road work on Trent Road.

Judy Behler voiced concern of water contamination at the Bailey Christian Church.

Dennis Abrahams questioned future culvert work on Apple and Peters Rd.

Comment closed at 8:08 PM

Adjournment: Motion to adjourn at 8:09 PM by Marlatt, seconded by Willick; CARRIED.

Respectfully submitted,
Carrie Marlatt, Clerk