



245 S. Canada Rd.  
Casnovia, MI 49318

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## Casnovia Township Regular Board Meeting for July 14<sup>th</sup>, 2025 at 7:00 PM

**Regular Public Hearing:** Called to order with Pledge of Allegiance at 7:00 PM by Supervisor Paul Black

**Moment of Silence** Observed to Honor Deputy Fire Chief Sam Deems

**Members Present:** Supervisor Paul Black, Clerk Carrie Marlatt, Treasurer Penny Muma, Trustee Jason Jorgensen, and Trustee Todd Willick

**Members Absent:** None

**Approval of Agenda:** Motion to approve the Agenda, made by Marlatt, supported by Muma; Voice Vote 5 Ayes, 0 Nays; CARRIED.

**Motion to Approve Minutes:** Motion to approve June 9<sup>th</sup>, 2025 Regular Board Meeting and June 23<sup>rd</sup>, 2025 Special Board Meeting Minutes made by Marlatt, supported by Muma; Voice Vote 5 Ayes, 0 Nays; CARRIED.

### REPORTS:

1. **FIRE DEPARTMENT:**

Chief Jones presented the Incident Run Log; 15 calls for June 11<sup>th</sup>, 2025 – July 14<sup>th</sup>, 2025 reporting. Larry Sharp will assume the Deputy Chief role in the wake of the passing of Sam Deems. Jones also spoke on the status of the new and old F/D brush trucks.

2. **SENIOR RESOURCES:** The dinner on July 10<sup>th</sup>, 2025, was provided by Lee's Chicken with 52 residents signed in. The next dinner will take place on August 14<sup>th</sup> in the café at the Bailey Christian Church.

3. **TREASURER:**

Muma presented the treasurer's report. Referenced items were State Revenue Sharing deposit, online payments through the township website, and Senior Allocation funds with intentions to purchase a wheelchair ramp for a resident in need.

4. **CLERK:**

Marlatt prepared bills and payroll for payment approval. Motion made by Jorgensen to approve, supported by Muma; Voice Vote 5 Ayes, 0 Nays; CARRIED.

5. **ZONING REPORT:**

Black presented the June 2025 Zoning Report, noting permits and enforcement.

6. **SUPERVISOR'S REPORT:**

Black spoke on the recent S. Casnovia Cemetery ordinance enforcement. Marlatt addressed the unauthorized items that were collected and will be housed with the Township through October for pickup. Black also commented on the continued effort to provide an assessment report, which will be uploaded to EGLE, and provide guidance on outstanding issues with the sewer district.



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#### **BOARD ACTION ITEMS:**

1. Resolution 2025-09 Muskegon County Hazard Mitigation Plan. Motion to approve made by Marlatt, seconded by Muma; ROLL CALL VOTE 5 Ayes, 0 Nays; CARRIED.
2. Resolution 2025-10 Support to Advance and Adopt Article V Convention of States. Tabled for further discussion
3. Resolution 2025-xx Township Board Rules of Procedure – distributed for future implementation.
4. Resolution 2025-xx Ethics Policy – distributed for future implementation
5. Surveillance Camera bid for the north and west sides of the Township Hall building. Motion to approve the bid from Novotny Electronics for \$775.00 made by Marlatt, supported by Muma. Voice Vote 5 Ayes, 0 Nays; CARRIED.
6. Audit Review Fiscal Year Ending 3-31-2025. Unfavorable practices were referenced along with budgeting.
7. Budget Amendment for the attorney fees for the current fiscal year to be increased by \$10,000.00. Motion to approve made by Marlatt, seconded by Muma; ROLL CALL VOTE 5 Ayes, 0 Nays; CARRIED.

#### **DISCUSSION ITEMS:**

1. Board Comments:
  - a. Willick voiced interest of the board meeting time/process.
  - b. Black commented on board decorum.
2. Next Regular Board Meeting – August 11<sup>th</sup>, 2025, at 7 PM.

#### **PUBLIC COMMENT:**

Began at 7:44 PM

Mr. Cook inquired about the attorney budget increase.

Judy Behler spoke on board function and the Fire Dept. brush pile

Deb Vanderhoff spoke on board function, senior resource funding for the senior ramp

Mrs. Ford inquired about the brine program

Norb Denhoff relayed concern over Article 5 Convention of States and the attorney budget increase

Esther Vanloon spoke on board function

Jewel Stark spoke on board decorum

Eldon Clough discussed ways to obtain township information

Rachel Gort relayed her board experience with the township board function

Ann Millett spoke on transparency

George Rusco questioned the community support of the Article 5 Convention of States

Deb Vanderhoff voiced concern over community / board involvement in the cleanup of properties.

Comment closed at 8:15 PM

**Adjournment:** Motion to adjourn at 8:16 PM by Marlatt, seconded by Jorgensen; CARRIED.

Respectfully submitted,  
Carrie Marlatt, Clerk