

**Casnovia Township Regular Board Meeting for  
September 9<sup>th</sup>, 2024 at 7:00 PM**

*“This institution is an equal opportunity provider and employer.”*

**Regular Public Hearing:** called to order with Pledge of Allegiance at 7:03 PM by Supervisor Kelli Ashbaugh

**Members Present:** Supervisor Kelli Ashbaugh, Treasurer Penny Muma, Trustee Jason Jorgensen, Trustee Todd Willick, Fire Chief David Jones

**Members Absent:** Clerk Carrie Marlatt

**Approval of Agenda:** Motion to approve Agenda made by Jorgensen, supported by Willick; CARRIED.

**Motion to approve minutes:** of August 12, 2024 Regular Board Meeting & August 14, 2024 Special Meeting with the update to release all reports for review to board members by the Thursday prior to each meeting, made by Willick, supported by Jorgensen; CARRIED. \*Upon review of previous meetings recording, conversation of releasing meeting information to board members had taken place, but no where was a specified date voted upon by the board. Clerk suggests to create a resolution to adopt a policy for continued procedural release of board related materials.

**Public Comment:** Began at 7:06PM. David Versluis, 2375 S. Peters Rd, Casnovia, questioned Todd Willick’s campaign pac mailers/renewable energy funded. Public Comment ended at 7:08PM

**REPORTS:**

1. **FIRE DEPARTMENT:**

Chief Jones presented the Incident Run Log; 14 calls for August 12<sup>th</sup>, 2024 – September 8<sup>th</sup>, 2024 reporting. Noted emergency call of an ammonia leak with hazmat control. Advised board of the upcoming Ham Supper with set date of October 5<sup>th</sup>, 2024. Advised the need for a potato supplier as the fire department’s source is no longer available. Also informed the board that two cadets are to begin medical first responder classes.

2. **SENIOR RESOURCES:** Last month’s dinner fell within the previous meeting’s minutes, therefore no report. The next dinner will take place on October 10<sup>th</sup>, 2024 at the Bailey Christian Church.



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### 3. **TREASURER:**

Muma presented the treasurer's report. Items referenced were MI Class interest rates, current senior resource funding implantation, tax collection for current period, and additional senior resource funding within county. Muma asked the board to agree to lawyer's terms in assisting with delinquent personal property taxes. Full board support to move forward.

### 4. **CLERK:**

Marlatt prepared bills and payroll for payment approval. Motion made by Willick to approve payments, seconded by Jorgensen; Noted in report that Absentee Voter Applications are being currently sent out for Nov. 5<sup>th</sup> Election. Cemetery tree removal bid scope is completed and with board approval will be posted immediately. Reference attorneys review of USDA grant reimbursement.

### 5. **ZONING REPORT:**

Ashbaugh presented the August 2024 Zoning Administrator Report

### 6. **SUPERVISOR'S REPORT:**

Ashbaugh presented the August Sewer Report noting flow summary. Additional items noted were F&V's response to adding to current drain field, along with their recommendation to continue with Rural Development being best option. Advised Andy O'Riley's response with FEMA related funding. Working with Amanda to get prices for cleaning drain field and potential purchase of an aeration system. Land division for new Fire Department has been signed.

## **BOARD ACTION ITEMS:**

1. Ordinance 2024-04 Ordinance Amendments – motion to approve with the removal of Section 3.22 (f) made by Jorgensen, supported by Willick; Roll Call Vote CARRIED.
2. Ordinance 2024-\_\_ ORV Ordinance – remove liability waiver and send to attorney for review
3. Resolution 2024-09 Performance and Indemnification for Muskegon County Road Commission - motion to approve made by Jorgensen, supported by Willick; Roll Call Vote CARRIED.
4. Ordinance 2024-\_\_\_ FOIA Policy – Tabled for Attorney review
5. ARPA Spending – Ashbaugh presented quote for sewer drain field tank cleaning with motion to approve made by Ashbaugh, supported by Willick; CARRIED. Reviewed M-Dot driveway quotes for new Fire Dept. property. Board decided clarification is needed and will table till next month. Muma advised on Zoning Administrators request to have sewer capping at Thompson property follow proper inspection per liability. Heating and Cooling quotes to be tabled until next month. Motion to approve American Classic Township Hall roof repair quote made by Willick, supported by Ashbaugh; CARRIED. Bid scope for cemetery tree removal approved for posting. Ashbaugh stated the



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probability of swaying from cemetery foundation improvements to fund other current projects. Township clean-up date set and approved.

6. Tax rate request L-4029 – Motion to approve made by Willick, supported by Jorgensen; CARRIED.

### **DISCUSSION ITEMS:**

1. Board Comments: Willick commented on cemetery tree bid moving forward.
2. Next Regular Board Meeting – October 14, 2024, at 7 PM.

***Adjournment:*** Motion to adjourn at 8:27PM by Willick, seconded by Jorgensen; CARRIED.

Respectfully submitted,  
Carrie Marlatt, Clerk