

1 **CASNOVIA TOWNSHIP**

2
3 **PLANNING COMMISSION**

4
5 **MINUTES OF SPECIAL MEETING HELD ON NOVEMBER 1, 2018**

6
7
8 A special meeting was held by the Casnovia Township Planning Commission on
9 Thursday November 1, 2018 beginning at 5:40 p.m. at the Casnovia Township Hall, 245 Canada
10 Street, Casnovia.

11
12 Members Present: Jeanette Mansfield, Chairperson
13 Todd Willick, Vice Chairperson
14 Kim Anderson, Secretary
15 Craig Montgomery
16 Dan Winell

17
18 Members Absent: None

19
20 Also present were Township Zoning Administrator Terry Harrison and Township
21 Attorney Catherine Kaufman.

22
23 **CALL TO ORDER/ROLL CALL**

24
25 Chairperson Mansfield called the meeting to order at 5:40 p.m. Present were:
26 Mansfield, Willick, Anderson. Montgomery, Winnell.

27
28 **APPROVAL OF AGENDA**

29
30 Chairperson Mansfield said the next item was the approval of the meeting agenda.
31 Anderson moved to approve the agenda as presented. The motion was seconded by Winnell.
32 The motion passed unanimously.

33
34 **MEETING WITH TOWNSHIP ATTORNEY TO DISCUSS WRITTEN LEGAL**
35 **OPINION**

36
37 Chairperson Mansfield said that Attorney Kaufman had prepared a written legal opinion to
38 discuss with the Planning Commission.

39
40 Winnell moved that the Planning Commission meet in closed session under Section 8(h) of the
41 Open Meetings Act, pursuant to Section 13(1)(g) of the Freedom of Information Act, to consult
42 with the Township attorney regarding a written legal opinion. Chairperson Mansfield seconded
43 the motion and called for a roll call vote. Anderson: Yes Montgomery: Yes Willick: Yes
44 Mansfield: Yes Winnell: Yes. Motion carried 5 – 0.

45
46 The Planning Commission went into closed session at 5:45 p.m.
47

1 Anderson moved to return to open session of the Planning Commission. Winnell seconded the
2 motion and called for a roll call vote. Anderson: Yes Montgomery: Yes Mansfield: Yes
3 Winnell: Yes. Motion carried 4 – 0. Willick left the meeting at 6:40 p.m.
4

5 The Planning Commission returned to open session at 7:05 p.m.
6

7 Chairperson Mansfield opened the public comment period. There was no public comment.
8

9 There being no further business, Winnell moved to adjourn the meeting. Montgomery seconded
10 the motion and the motion passed unanimously. The meeting was adjourned at 7:08 p.m.
11

12
13
14
15
16

Kim Anderson, Secretary

17 Minutes Prepared: November 13, 2018
18 Minutes Approved: November 27, 2018
19
20
21
22
23
24
25