

1 **CASNOVIA TOWNSHIP**

2 **PLANNING COMMISSION**

3 **MINUTES OF SPECIAL MEETING HELD ON OCTOBER 18, 2018**

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8 A special meeting was held by the Casnovia Township Planning Commission on
9 Thursday October 18, 2018 beginning at 5:30 p.m. at the Casnovia Township Hall, 245 Canada
10 Street, Casnovia.

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12 Members Present: Jeanette Mansfield, Chairperson
13 Todd Willick, Vice Chairperson
14 Kim Anderson, Secretary
15 Craig Montgomery
16 Dan Winell (arrived at 5:45 p.m.)

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18 Members Absent: None

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20 Also present were Township Zoning Administrator Terry Harrison and Township
21 Attorney Catherine Kaufman.

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23 **CALL TO ORDER/ROLL CALL**

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25 Chairperson Mansfield called the meeting to order at 5:40 p.m. Present were:
26 Mansfield, Willick, Anderson. Montgomery. Winell arrived at 5:45 p.m.

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28 **APPROVAL OF AGENDA**

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30 Chairperson Mansfield said the next item was the approval of the meeting agenda.
31 Anderson moved to approve the agenda with a change to postpone review of minutes until later
32 in the meeting, to allow all PC members a chance to review the draft minutes. The motion was
33 seconded by Montgomery. the Planning Commission voted unanimously (4-0, with Winnell
34 not in attendance) to approve the agenda as presented.

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36 **MEETING WITH TOWNSHIP ATTORNEY TO DISCUSS WRITTEN LEGAL**
37 **OPINION**

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39 Chairperson Mansfield said that Attorney Kaufman had prepared a written legal opinion to
40 discuss with the Planning Commission.

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42 Willick moved that the Planning Commission meet in closed session under Section 8(h) of the
43 Open Meetings Act, pursuant to Section 13(1)(g) of the Freedom of Information Act, to consult
44 with the Township attorney regarding a written legal opinion. Chairperson Mansfield seconded
45 the motion and called for a roll call vote. Anderson: Yes Montgomery: Yes Willick: Yes
46 Mansfield: Yes Winnell: Yes. Motion carried 5 – 0.

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48 The Planning Commission went into closed session at 5:45 p.m.
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1 Anderson moved to return to open session of the Planning Commission. Winnell seconded the
2 motion and called for a roll call vote. Anderson: Yes Montgomery: Yes Willick: Yes
3 Mansfield: Yes Winnell: Yes. Motion carried 5 – 0.

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5 The Planning Commission returned to open session at 7:00 p.m.

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7 Chairperson Mansfield opened the public comment period. There was no public comment.

8
9 Upon motion of Willick, seconded by Winnell, the Planning Commission voted unanimously to
10 approve the Planning Commission minutes of 9/18/18 as presented.

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12 There being no further business, Winnell moved to adjourn the meeting. Montgomery seconded
13 the motion and the motion passed unanimously. The meeting was adjourned at 7:05 p.m.

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19 Kim Anderson, Secretary

20 Minutes Prepared: September 27, 2018
21 Minutes Approved: _____

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