

**Casnovia Township Regular Board Meeting for
June 10th, 2024 at 7:00 PM**

“This institution is an equal opportunity provider and employer.”

Regular Public Hearing: called to order with Pledge of Allegiance at 7:00 PM by Supervisor Kelli Ashbaugh

Members Present: Supervisor Kelli Ashbaugh, Treasurer Penny Muma, Clerk Carrie Marlatt, Trustee Jason Jorgensen, Fire Chief David Jones

Members Absent: Trustee Todd Willick

Approval of Agenda Motion made by Marlatt, supported by Jorgensen; CARRIED.

Motion to approve minutes of May 13th, 2024, motion made by Marlatt, supported by Muma; CARRIED.

Public Comment: Began at 7:30 PM with 4 in attendance. Board Meeting/Public Comment protocol concerns were addressed. Public Comment ended at 7:35 PM

REPORTS:

1. FIRE DEPARTMENT:

Chief Jones submitted his recommendation letter for the Deputy Chief position appointment to Samuel Deems. Following the letter submission, Samuel Deems was officially appointed Casnovia Township Fire Department Deputy Chief with the Township Board as witness. Motion to approve appointment made by Ashbaugh, seconded by Jorgensen; CARRIED. Chief Jones presented the Incident Run Log; 17 calls for May 14th, 2024 – June 10th, 2024 reporting. Pancake Breakfast held at the Fire Barn on May 19th went well. He noted that 2 new cadets have passed the practical portion, awaiting additional testing scores with graduation to be held June 20th. Jones also addressed mechanical issues with truck #380. Dennis Deems reviewed updated response plan with MET Control. Implementation of a “Fly Car” to allow a paramedic to be available full time in the areas of Casnovia, Ravenna and Moorland Townships. This program will proceed for one year, at which time an annual review will be conducted.

2. SENIOR RESOURCES: Dinner on May 9th, 2024; catered by Red Rock Grille. Next dinner will be catered by the Fire Department and will take place on June 13th, 2024.



Casnovia Township Offices

245 South Canada Rd. / Casnovia, MI 49318

3. **TREASURER:**

Muma presented the treasurer's report. Reviewed fund balances, current interest averages, and other necessary updates. Muma attended the latest Legislative Meeting held in Muskegon County. Revenue Sharing, Charitable land exemptions & HB 5645 were discussed.

4. **CLERK:**

Marlatt presented bills and payroll for payment approval. Motion made by Marlatt to approve payments, seconded by Ashbaugh; CARRIED. Marlatt spoke of cemetery concerns and the upcoming August 6th, Primary Election including focus of retaining election inspectors.

5. **ZONING REPORT:**

Ashbaugh presented the May 2024 Zoning Administrator Reports

6. **SUPERVISOR'S REPORT:**

Ashbaugh presented the May Sewer Report noting flow summary. Discussed looking into aeration system noting tanks have been cleaned and new pump installed. Working with USDA on compliance review. Spoke on upcoming road projects including culverts and road millage.

BOARD ACTION ITEMS:

1. Met Control Update – noted during Fire Department Report
2. 500 Peters Rd Clean-up update- Property action was invoked with clean-up fees to be sent to the property owner.
3. USDA Compliance Review – addressed necessary actions to become compliant
4. AT&T Metro Act Extension - Motion made by Marlatt to extend Metro Permit with the expiration of Nov. 30th, 2029 subject to the same terms and conditions as previously approved, seconded by Jorgensen; CARRIED.
5. Ordinance 2024- Ordinance to amend the Zoning Ordinance of the Township of Casnovia ACCESSORY DWELLING UNITS – Motion to table made by Marlatt, Seconded by Jorgensen; Carried

DISCUSSION ITEMS:

1. Board Comments: Marlatt advised the Board to review 2023 Audit Summary.
2. Next Regular Board Meeting – July 8th, 2024, at 7 PM.

Adjournment: Motion to adjourn at 8:10 PM by Jorgensen, seconded by Marlatt; CARRIED.

Respectfully submitted,
Carrie Marlatt, Clerk