

Casnovia Township Regular Board Meeting for December 9, 2019

"This institution is an equal opportunity provider and employer."

Regular Board Meeting called to order at 7 PM by Supervisor Kelli Ashbaugh with the Pledge of Allegiance. Those present were Clerk Jennie Powell and Trustee Jason Jorgensen. Trustee Dan Winell arrived at 7:03 PM. Also attending were newly appointed Deputy Treasurer/Office Administrator Alicia Cole, Commissioner Gary Foster and his wife, Peggy, and 10 residents.

Motion to approve Agenda: Motion by Jennie to approve, second by Jason. Passed.

Motion to approve minutes of October 14, 2019 Election Commission, October 21st Special Board Meeting, November 11th Regular Board meeting, and November 25th Special Board Meeting. Motion by Jason, second by Kelli, passed.

Public Comment: Rick Sible thanked the board for all that we have done.

REPORTS:

BASD report: No report, but Kelli stated that the flows are still really heavy and that we will oxygenate in the spring.

Commissioner Gary Foster: Suggested that maybe the county could help out with advice on the sewer system in the spring. Also, there is another part of the Senior Millage that could be used.

Senior Resources Report: Senior Luncheons will continue to take place with Alicia organizing them, but the location has been changed to Bailey Christian Church. White Linen Catering will be in charge of the food.

Fire Dept. Report: Fire Chief Dennis Deems could not attend, but provided a list of 17 runs for the last month. Chief Deems and Gary Foster are working together and a survey will be available at the Senior Luncheon to find out how the new program from the Senior Millage will be best used. A new candidate was interviewed and will be starting on Saturday. Going through the process of updating CPR certifications on Saturday, December 14th. The FD was able to help needy families for Christmas in all three schools in our district again this year. Fremont Career tech center has donated a dollhouse for burn training to show smoke and fire flow path and expectations on how to mitigate fires.

Treasurer Report: None

Clerk Report: Presented by Jennie. Motion to accept report by Dan, second by Jason, passed.

Zoning Admin. Report: Written by ZA Emma Posillico from Fresh Coast Planning. Three zoning permits were issued. Zero property line adjustments, zero land combinations, five land divisions approved in November 2019. One new zoning enforcement for November 2019, two updated enforcement issues and 12 ongoing enforcement issues. No ZBA meeting in November. Planning Commission regular meeting November 21, 2019 discussed process for updating Master Plan text and map. Next meeting scheduled for January 23, 2020.

Supervisor Report: B.O.R. meets Wednesday at 6 PM. Randy VanderHoff repaired south door.

Board Action Items:

1. Treasurer position – Applicant Penny Muma introduced herself and shared her qualifications for the position. Board discussion included possibly hiring Penny before the end of the year to get her trained and to give Alicia help with tax payments, but her appointment to the treasurer position would not be effective until the January 2020 board meeting. Will contact Attorney Kaufman for advice.
2. Shipping Container Ordinance – PC would like guidance from the board. Have to decide whether we want to allow them in the township at all. Need to have some type of ordinance whether or not to have them or attach them to the accessory structure ordinance.
3. Employee Manual introduced by Jennie. Worker's Comp Audit suggested that we have a manual, even if it only applies to one employee. Twp. Attorneys looked it over and all seems to be in order. Motion by Dan to adopt the manual, second by Jennie, passed.

Discussion Items:

1. Board Comments: None
2. Next Regular Board Meeting – January 13, 2020.

Motion to adjourn at 7:36 PM by Jennie, second by Jason, passed.

Jennie Powell, Clerk