

**Casnovia Township Regular Board Meeting for
December 11th, 2023, at 7:00 PM**

“This institution is an equal opportunity provider and employer.”

Regular Board Meeting called to order with Pledge of Allegiance at 7:00 PM by Supervisor Kelli Ashbaugh

Members present: Supervisor Kelli Ashbaugh, Treasurer Penny Muma, Clerk Carrie Marlatt, Trustee Jason Jorgensen, Trustee Todd Willick, Fire Chief Dennis Deems

Members Absent: None

Approval of Agenda Remarks to add the adoption of 2024 Public Holidays to be observed by the Township. Motion made by Jorgensen, supported by Willick; CARRIED.

Motion to approve minutes of November 13th, 2023, motion made by Willick, supported by Ashbaugh; CARRIED.

Public Comment: None

REPORTS:

1. **FIRE DEPARTMENT:**

Chief Deems presented the Incident Run Log; 11 calls for November 13th, - December 11th 2023 reporting.

Reminded the Board of the upcoming controlled burn that will take place at the property of 17777 Pleasant Dr. Bailey, MI on December 16th, with December 17th being the alternative date.

Advancing, the department is looking forward to having 3 people attending the academy this coming year.

2. **SENIOR RESOURCES:** Next Dinner will take place on December 14th, 2023

3. **TREASURER:**

Muma presented the treasurer’s report. Stated that reminders for delinquent personal property taxes will be mailed at the beginning of the new year. Point and Pay has been implemented for the purpose of tax and sewer payments, and winter tax bills have been sent out.

4. **CLERK:**

Marlatt presented bills and payroll for payment approval. Motion made by Marlatt to approve payments, seconded by Willick; CARRIED.

5. **ZONING REPORT:**

Ashbaugh presented the November 2023 Zoning Administrator Report

6. **SUPERVISOR'S REPORT:**

Ashbaugh presented the November Sewer Report noting flow summary. Evaluations for sewer propositions still in process.

BOARD ACTION ITEMS:

1. Board of Review and PC Appointments, motion made by Marlatt, supported by Jorgensen; CARRIED
2. Ordinance 2023-01 – Ordinance to Amend the Zoning Ordinance of the Township of Casnovia PRIVATE ROADS AND PRIVATE DRIVEWAYS – Motion by Marlatt, supported by Muma. Roll Call Vote; CARRIED
3. Ordinance 2023-02 – Ordinance to Amend the Zoning Ordinance of the Township of Casnovia SAND AND GRAVEL MINING AND RELATED LAND USE ACTIVITIES AND STRUCTURES; SCOPE, PURPOSE AND INTENT – Motion by Willick to approve as written with the exception for the denial of amending Section 6 Definition – LOT WIDTH & Section 2.36 LOT WIDTH, supported by Muma. Roll Call Vote; CARRIED
4. Ordinance 2023- Ordinance to Amend the Zoning Ordinance of the Township of Casnovia PONDS AND ARTIFICIAL BODIES OF WATER - tabled
5. Ordinance 2023- Ordinance to Amend the Zoning Ordinance of the Township of Casnovia SINGLE FAMILY DWELLINGS - tabled
6. Ordinance 2023- Ordinance to Amend the Zoning Ordinance of the Township of Casnovia OFF STREET PARKING AND LOADING - tabled
7. Recognition of observed holidays pertaining to the 2024 calendar year, motion by Marlatt, supported by Willick; Carried

DISCUSSION ITEMS:

1. Board Comments: None
2. Next Regular Board Meeting – January 8th, 2024, at 7 PM.

Adjournment: Motion to adjourn at 9:10 PM by Marlatt, seconded by Ashbaugh; CARRIED.

Respectfully submitted,
Carrie Marlatt, Clerk