



Casnovia Township Offices

245 South Canada Rd. / Casnovia, MI 49318

Casnovia Township Regular Board Meeting for March 11th, 2024 at 7:00 PM

"This institution is an equal opportunity provider and employer."

Regular Board Meeting called to order with Pledge of Allegiance at 7:00 PM by Supervisor Kelli Ashbaugh

Members Present: Supervisor Kelli Ashbaugh, Treasurer Penny Muma, Clerk Carrie Marlatt, Trustee Jason Jorgensen, Trustee Todd Willick, Fire Chief David Jones, Asst. Fire Chief Dennis Deems

Members Absent: None

Approval of Agenda Motion made by Marlatt, supported by Jorgensen; CARRIED.

Motion to Approve Minutes of February 12th, 2024, motion made by Willick, supported by Jorgensen; CARRIED.

Public Comment: no comment with 1 resident in attendance.

Presentation from Fleis & Vandenbrink on Sewer PER Elaine Venema, PE: began at 6:00 PM with 6 residents in attendance. Representatives from Fleis & Vandenbrink were not present for the meeting. Current, ongoing, and future matters were discussed.

REPORTS:

1. **FIRE DEPARTMENT:** Chief Jones presented the Incident Run Log; 6 calls for February 12th, 2023 – March 11th, 2024, reporting. Equipment list updates are needed for Insurance renewal. Engineering quote moving forward for dry hydrant installation at Casnovia Township Park. An Appreciation Dinner will be held for firefighters' spouses on April 13th, 2024, at Red Rock Café.
2. **SENIOR RESOURCES:** The next Dinner will take place on March 14th, 2024.
3. **TREASURER:** Muma presented the treasurer's report. Reviewed certificate of deposit percentage returns. We will remain with Michigan Class for the time being. Discussed tax returns, Delinquent Property Taxes & Point and Pay usage.
4. **CLERK:** Marlatt presented bills and payroll for payment approval. Motion made by Willick to approve payments, seconded by Marlatt; CARRIED.

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5. **ZONING REPORT:** Ashbaugh presented the February 2024 Zoning Administrator Report
6. **SUPERVISOR'S REPORT:**
Ashbaugh presented the February Sewer Report noting flow summary. Evaluations for sewer propositions are still in process.

BOARD ACTION ITEMS:

1. 2024 Brine program - tabled.
2. Cemetery contracts for mowing – 4 estimates were reviewed. Motion to approve Ryan's Landscaping made by Willick, supported by Ashbaugh; CARRIED
3. Office Administrator pension and benefits discussed limiting gains based on decreased office hour position. Motion by Marlatt, supported by Willick; CARRIED
4. Video Camera quotes – 4 estimates were reviewed for Township Hall security. Motion by Willick to approve Novotny Electronics, supported by Jorgensen; CARRIED
5. KEPS Tech Metro Act – Motion to extend the METRO permit with KEPS Technologies that expired on 10/14/2020 to be effective through 10/14/2025, subject to the same terms and conditions made by Jorgensen, supported by Willick; CARRIED
6. Township Clean-Up is scheduled to take place April 20th, 8:00 AM – 1:00 PM
7. Budget Review – The Board reviewed the 2023 & 2024 budget interval

DISCUSSION ITEMS:

1. Board Comments: Previously tabled zoning amendments timeline to be addressed and the purchase of a locked mailbox has been implemented for secure mail delivery and holding at the Township Hall.
2. Next Regular Board Meeting – March 25th, 2024, at 6 PM.

Adjournment: Motion to adjourn at 9:05 PM by Willick, seconded by Muma; CARRIED.

Respectfully submitted,
Carrie Marlatt, Clerk