



# Casnovia Township Offices

245 South Canada Rd. / Casnovia, MI 49318

## Casnovia Township Regular Board Meeting for January 8<sup>th</sup>, 2024 at 7:00 PM

*"This institution is an equal opportunity provider and employer."*

**Regular Board Meeting** called to order with Pledge of Allegiance at 6:55 PM by Supervisor Kelli Ashbaugh

**Members present:** Supervisor Kelli Ashbaugh, Treasurer Penny Muma, Clerk Carrie Marlatt, Trustee Jason Jorgensen, Trustee Todd Willick, Fire Chief David Jones

**Members Absent:** None

**Approval of Agenda** Motion made by Willick, supported by Muma; CARRIED.

**Motion to approve minutes** of December 11<sup>th</sup>, 2023, motion made by Jorgensen, supported by Marlatt; CARRIED.

**Public Comment:** None

### REPORTS:

1. **FIRE DEPARTMENT:**

Chief Jones presented the Incident Run Log; 13 calls for December 11<sup>th</sup> 2023 – January 8<sup>th</sup> 2024 reporting. Three new personnel began the academy week prior. New software tracking dispatch calls is in the implementation stage. Noted repair cost for truck #380.

2. **SENIOR RESOURCES:** Dinner on December 14<sup>th</sup>, 2023; catered by Roxanne Scheidel, 52 attended. In addition to catered dinner, each family was provided a take-home bag consisting of a small ham and sides. Next dinner will take place on January 11<sup>th</sup>, 2024

3. **TREASURER:**

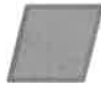
Muma presented the treasurer's report. Reviewed Point and Pay utilization, Senior Allocation's upcoming renewal and Winter tax collection updates.

4. **CLERK:**

Marlatt presented bills and payroll for payment approval. Motion made by Willick to approve payments, seconded by Jorgensen; CARRIED.

5. **ZONING REPORT:**

Ashbaugh presented the December 2023 Zoning Administrator Report



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### 6. SUPERVISOR'S REPORT:

Ashbaugh presented the December Sewer Report noting flow summary. Evaluations for sewer propositions are still in process.

### BOARD ACTION ITEMS:

1. Resolution 2024-01 – Poverty Exemption Guidelines for 2024 - Motion by Marlatt, supported by Muma. Roll Call Vote; CARRIED
2. Ordinance 2024-01 – Ordinance to Amend the Zoning Ordinance of the Township of Casnovia REZONING OF 440 N. TRENT ROAD TO A-1 - Motion by Ashbaugh, supported by Jorgensen. Roll Call Vote; CARRIED
3. Resolution 2024-02 – Forfeiture of Lots or Burial Spaces in Township, Hilton Cemetery Block 3, Lot 48B, Plots 3 & 8 Lot Owner Carely W. Bunce & Earl P. Bunce - Motion by Ashbaugh to approve Plots 7 & 8 at this time, supported by Marlatt. Roll Call Vote; CARRIED
4. Assistance with year-end payroll closing - Motion by Willick, supported by Jorgensen; CARRIED
5. Senior Allocation vote to approve prior to submission to county – Motion by Marlatt, supported by Willick; CARRIED
6. Special Assessment payoff for the Fire Department \$4,991.67 – tabled
7. Ordinance 2023- Ordinance to Amend the Zoning Ordinance of the Township of Casnovia PONDS AND ARTIFICIAL BODIES OF WATER - tabled
8. Ordinance 2023- Ordinance to Amend the Zoning Ordinance of the Township of Casnovia SINGLE FAMILY DWELLINGS - tabled
9. Ordinance 2023- Ordinance to Amend the Zoning Ordinance of the Township of Casnovia OFF STREET PARKING AND LOADING - tabled

### DISCUSSION ITEMS:

1. Board Comments: None
2. Next Regular Board Meeting – February 12<sup>th</sup>, 2024, at 7 PM.

**Adjournment:** Motion to adjourn at 7:50 PM by Marlatt, seconded by Jorgensen; CARRIED.

Respectfully submitted,  
Carrie Marlatt, Clerk