

**Casnovia Township Regular Board Meeting for
May 8th, 2023**

“This institution is an equal opportunity provider and employer.”

Regular Board Meeting called to order with Pledge of Allegiance at 7:00 PM by Supervisor Kelli Ashbaugh.

Members present: Supervisor Kelli Ashbaugh, Treasurer Penny Muma, Clerk Carrie Marlatt, Trustee Jason Jorgensen, Trustee Todd Willick, Fire Chief Dennis Deems

Members Absent: N/A

Approval of Agenda made by Willick, supported by Jorgensen; CARRIED.

Motion to approve minutes of March 27th, 2023, made by Willick, supported by Jorgensen; CARRIED.

Public Comment began at 7:15 PM, 2 residents in attendance. Public comment ended 7:23 PM

Presentation for security cameras by ROK Systems LLC, Micheal Stickel began at 7:25 PM. Presentation ended at 8:10 PM with the Board requesting additional quotes to add systems at the Fire Department.

REPORTS:

1. **FIRE DEPARTMENT:**

Chief Deems presented the Incident Run Log; 28 calls for March & April reporting

2. **SENIOR RESOURCES:** Dinner on April 13th, 2023; catered by Red Rock Grill, 50 attended. Next dinner May 11th, 2023 at the Bailey Christian Church.

3. **TREASURER:**

Muma presented the treasurer’s report. Discussed Choice One updated township personnel, submitted Senior Allocation for 2023 fund approval, Delinquent Personal Property tax letters mailed, Local Stabilization/Metro Act annual report completed, completed interest payment to USDA, processed State Revenue Sharing, and completed annual audit & awaiting final copy.

4. **CLERK:**

Marlatt presented bills and payroll for payment approval. Motion made by Jorgensen to approve payments, seconded by Willick; CARRIED.

5. **ZONING REPORT:**

Ashbaugh presented April 2023 Zoning Administrator Report

6. **SUPERVISOR'S REPORT:**

Ashbaugh presented Sewer report. Continuing to request grants.

BOARD ACTION ITEMS:

1. Motion to approve the appointment of Chani Ellick as Deputy Clerk effective May 8th, 2023 by Ashbaugh, supported by Willick; CARRIED.
2. Windy Ridge Mining Permit Resolution #2023-005. Motion by Willick, supported by Jorgensen. Roll Call Vote; CARRIED.
3. The review of the General Ordinance Book still being handled by Office Administrator
4. Supervisor Ashbaugh presented quotes for both cemetery fence installation and tree removal. Board requested further discussion on fencing and 2nd quote for tree removal.
5. Supervisor Ashbaugh introduced the option for the township to hold an official responsible for hired personnel.
6. Treasurer Muma discussed adding BS&A Point and Pay allowing residents to pay taxes and fees onsite and/or online through the credit card processor. Motion to allow Muma to pursue by Willick, supported by Jorgensen; CARRIED
7. Board to review Township's flag pole replacement bids. Asking for further discussion.
8. Quotes for name/door plates directing personnel/residents to interior offices & engraved name place cards were presented by Treasurer Muma. Door plate approval motioned by Willick, supported by Jorgensen; CARRIED

DISCUSSION ITEMS:

1. Board Comments: Trustee Willick requested further discussion in regard to the Township's flag pole, security cameras and cemetery boundary poles.
2. Next Regular Board Meeting –June 12th, 2023 at 7 PM.

Adjournment: Motion to adjourn at 9:15 PM by Jorgensen, seconded by Willick; CARRIED.

Respectfully submitted,
Carrie Marlatt, Clerk