

Permit # \_\_\_\_\_ Approved \_\_\_\_\_ Sent to Build Inspec. \_\_\_\_\_

**CASNOVIA TOWNSHIP**  
245 S. Canada Rd.  
Casnovia, MI 49318  
Phone (616)675-4064 Fax (616)675-5611

**PRIVATE ROAD REVIEW APPLICATION**

Date: \_\_\_\_\_ (print in ink or type answers)

Current address of property: \_\_\_\_\_

Parcel Number: **61-13-**\_\_\_\_\_

Zone District:     A-1     A-2     R-1     R-2     R-3     C-1     I-1

**Proposed private road name:** \_\_\_\_\_

Existing use of property (or part thereof): \_\_\_\_\_

Intended use of property (or part thereof): \_\_\_\_\_

Number of residential parcels on proposed private road: \_\_\_\_\_

Approximate starting date of road construction: \_\_\_\_\_

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cellular: \_\_\_\_\_ Fax: \_\_\_\_\_

Property owner (if different than above): \_\_\_\_\_

Owner Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cellular: \_\_\_\_\_ Fax: \_\_\_\_\_

Builder / Contractor: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cellular: \_\_\_\_\_ Fax: \_\_\_\_\_

*The following information must be provided **prior** to scheduled Planning Commission review (also see checklist):*

- **Application** - A completed and signed application.
- **Application Fee** to be filed with application: \$ \_\_\_\_\_
- **Survey** - A survey of the right-of-way by a registered land surveyor, together with surveys for each parcel to be served by the private road.
- **Site Plan** – A site plan, drawn to scale, prepared by a registered engineer or registered surveyor showing the precise location, grade, route, elevation, dimensions thereof, existing or proposed curb cuts and location and distance to any public streets which the private road is to intersect.
- **Utilities** – Location of all public utilities within the private road right-of-way or within twenty (20) feet of either side thereof.
- **Water Bodies** – The location for any lakes, streams, wetlands and drains within the proposed right-of-way of within one hundred (100) feet thereof.
- **Buildings and Structures** – The location of any other buildings or structures located or to be located within one hundred (100) feet of the private road right-of-way.
- **Permit** - A copy of a private road permit from the Muskegon County Road Commission.
- **Maintenance Agreement** - A copy of a *recorded* private road maintenance agreement.
- **Street Name** of proposed private road.

**Applicant Certification.**

*By the signature attached hereto, I certify that the information provided within this application and accompanying documents is, to the best of my knowledge, true and accurate. I will comply with all of the requirements of the Casnovia Township Zoning Ordinance and all its amendments, including the payment of all filing fees and other expenses for the review of the application. Furthermore, I hereby authorize the Township to enter the property associated with this application for the purposes of conducting necessary site inspections.*

Applicant Name (printed): \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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<b>TOWNSHIP USE ONLY</b>	
Date complete application received: _____	Fees paid: _____
Approved: _____	Denied: _____ Mailed/faxed to building inspector: _____
Comments:	
_____	
_____	
_____	
_____	
_____	_____
Zoning Administrator / Other Official	Date
*****	