



ZONING CERTIFICATE APPLICATION Permit # _____

This is not a building permit. Please contact building inspector at: IMS: 1-800-442-2794

Application Information

Parcel I.D. Number 61 _____
Zoning District _____
Name _____
Address _____ City _____ MI Zip code _____
Phone Number _____ Fax Number _____

Contractor Information

Company _____ Contact _____
Address _____ City _____ MI Zip code _____
Phone Number _____ Fax Number _____

Certificate Information

Residential: New Single Family New Multi Family Sq. Footage _____
 Accessory Structure _____ x _____ x _____ Deck/porch _____ x _____ x _____
 Fence _____ x _____ x _____ Pool _____ x _____ x _____ Above Below

AG: Accessory Structure _____ x _____ x _____ Addition/Alteration _____ x _____ x _____

Commercial: New Structure Sq. Footage _____ Dimension _____ x _____ x _____
 Addition/Alteration _____ x _____ x _____ Accessory Structure _____ x _____ x _____

Demolition Other _____

Value of Structure \$ _____

*The undersigned here by agrees to comply with all ordinances and regulations of Casnovia Township, Muskegon County, Michigan, and of any other agencies of governmental units which may be involved.
*Applicant signature herewith grants permission for Township official to enter upon subject property to perform inspections as required to assure compliance with Township, County and state regulations.

Applicant Signature _____ date ____/____/____
(Note: Only the property owner's signature is accepted.)

Approved **Denied:** Reason _____

Zoning Inspector _____ date ____/____/____

ZONING COMPLIANCE PERMIT APPLICATION CHECKLIST:

The following guidelines must be accepted as conditions for issuance of a Casnovia Township Zoning Certificate:

Zoning application fee of \$15.00

Completed and signed zoning compliance permit application.

1. Site for all types of construction – new, addition or accessory building)plan (required

The following items are required to obtain a Casnovia Township Zoning Certificate.

(It is strongly recommended that the site plan be based on an accurate property survey and property description. For some projects, a copy of a survey can be used as the site plan.)

1. Actual property lines, angles, and dimensions of the lot to be built upon or used.
2. Exact size and location on the lot of all existing and proposed structures and uses.
3. Exact distance between existing structures and proposed structures.
4. Location, width, and length of existing and proposed driveways and parking areas.
5. Location of other existing and proposed improvements such as fencing, landscaping, exterior lighting, signs, etc. (A Sign Permit Application is required for new signs.)
6. All construction must meet the minimum requirements of the Zoning Ordinance.

COMMERCIAL AND INDUSTRIAL ZONING REQUIREMENTS IN ADDITION TO THE ABOVE:

1. A copy of plans drawn to scale and location and dimensions of the proposed building(s) or alterations.
2. Commercial plans must be stamped by a professional engineer or architect.
3. Proposed parking plan including handicap spaces and type of dust free surface.
4. Proposed signage.

SIGN REQUIREMENTS

1. A drawing of the sign with the letter sizes, colors, materials, illumination, support system, dimensions, height and square footage of the sign to determine compliance with the requirements of the Chapter.
2. A site plan showing the location of the sign from the right-of-way, on-site buildings & structures, & property lines.

I have read these instructions and understand that these requirements are necessary for obtaining a zoning certificate.

