

## **Casnovia Township Budget & Regular Board Meeting for March 30, 2020**

*“This institution is an equal opportunity provider and employer.”*

**Budget Public Hearing** called to order at 6:30 PM by Supervisor Kelli Ashbaugh with the Pledge of Allegiance. Those present were Clerk Jennie Powell, and Treasurer Penny Muma. Trustee Jason Jorgensen arrived at 6:35. Trustee Dan Winell was absent. Also attending was Fire Chief Dennis Deems, No one else was in attendance.

### **Open Public Hearing**

1. Motion to Approve 2019-2020 Budget Amendments. Motion by Jennie, second by Penny, passed.
2. Proposed FY 2020-2021 Budget Discussion
3. Proposed Tax Millage Rates to Support Proposed Budget (Passed Sept. 2019)
  - a. Casnovia Twp. – 1.0369, b. Fire Equipment – 0.9927, c. Fire Operating – 0.9827
4. Public Comments – None
5. Board Comments – None
6. Resolution to Approve FY 2020-2021 Budget. Jason made motion to accept Resolution 2020-06 to approve FY 2020-2021 Budget. Penny second, roll call vote, all in attendance approved.
7. Motion to adjourn Budget Public Hearing made by Jennie, second by Jason, passed at 6:52 PM.

**Regular Board Meeting** called to order at 6:52 PM

**Motion to approve Agenda:** Motion by Jennie to approve, second by Jason. Approved.

**Motion to approve minutes** of March 9, 2020 meeting made by Jason, second by Penny, approved.

**Public Comment:** None

### **REPORTS:**

**Fire Department:** Fire Chief Dennis Deems provided a list of 8 runs for the last month. A new door was installed at the fire department along with garage door opener at the cemetery building. The annual FD breakfast that was scheduled for Sunday, May 17, has been canceled due to COVID-19. FD has as many supplies for this situation as possible and is working daily to get more. Bids for a new fire truck came back. Will have a presentation and discussion at a later date, possibly May or June. Will take about a year to get new truck once it has been approved for purchase.

**BASD report:** None

**Commissioner Gary Foster:** No Report, was standing by with phone if any questions.

**Senior Resources Report:** Alicia sent in a report. March's St. Patrick's Day Luncheon had an attendance of 49 seniors. Cheryl Olsen, MMAP Outreach Coordinator, gave a presentation and answered some questions about Medicare. She will be back for the October dinner to talk about open enrollment. April's dinner has been canceled due to COVID-19. A big concern is how canceling a dinner will affect our grant funding. Penny suggested maybe having a sack lunch for the seniors at the end of the month. Alicia suggested maybe 2 dinners in May. We will continue to follow the CDC/State guidelines and mandates.

**Treasurer Report:** No Report,

**Clerk Report:** Presented by Jennie. Motion to accept report by Kelli, second by Penny, passed. Info on the upcoming May election. Will be mostly a mail in election due to COVID-19. Should get ballots on Wednesday for preliminary testing on Thursday. Can mail out ballots after they are tested.

**Zoning Admin. Report:** Written by ZA Emma Posillico from Fresh Coast Planning. One zoning permit was issued. Zero property line adjustments, zero land combinations, one land division applied for in March 2020. Two new zoning enforcement issues for March 2020. Updated enforcement issue at 500 Peters Road and 9 ongoing enforcement issues. No ZBA meeting in March. The Planning Commission will meet on April 23, 2020 to continue discussing updates to the Master Plan. Also continued discussion on storage containers as accessory structures and the draft text amendment is scheduled to be considered by the Township Board at their May 2020 meeting. The PC will meet with Andrew Vandenberg to discuss building a pole barn. The Township Supervisor has discussed with the Township Attorney revising the Zoning Ordinance to give the Planning Commission final decision authority on Special Use permits, so that the Township Board does not consider them. Waiting on a draft resolution to be written to amend the Zoning Ordinance.

The Township Clean Up is scheduled for Saturday, April 18, 2020. Letters will be sent to a list of 44 properties that will be encouraged to clean up their properties.

**Supervisor Report:** Hoping to meet with the road commission about roads that need repairing. Township Clean Up is still on for Saturday, April 18, but we will not have tire drop off available. A smoke test will be conducted on the sewer soon. A letter will go out to our sewer customers informing them of the upcoming test.

**Board Action Items:**

1. Regular Board Meeting time and dates for 2020-2021 – Motion by Jennie, second by Jason to hold Regular Board Meetings the 2<sup>nd</sup> Monday of each month at 7 PM.
2. Banking Institution for FY 2020-2021 – Motion by Penny to continue with Choice One as our Banking Institution, second by Jennie, passed
3. Motion to approve Deputy Clerk Julia Cole as a signer on all Choice One accounts as a backup in case the clerk is not available – Motion by Kelli, second by Penny, passed.

**Discussion Items:**

1. Board Comments: None
2. Next Regular Board Meeting – May 11, 2020

Motion to adjourn at 7:53 PM by Jason, second by Penny, passed.

Jennie Powell, Clerk